

## Notice of Open Meeting And Vote to Close Part of the Meeting

Notice is hereby given that the Board of Platte County Senior Citizens Service Fund will conduct a meeting at 9:00 a.m. on Wednesday, September 25, 2024. An In Person and Virtual Univerge Blue Meet Video Conferencing platform is available for your convenience. To access the public meeting go to:

Meeting URL: <https://meeting.meetuniverge.blue/947-475-874?pwd=bqllldEGklmZM6GSpxkT62jxiYh9gJY42-iYTeGny-5w>

Optional Dial-In Number: +15717484021

PIN: 947-475-874#

Quick dial (mobile): +15717484021,,947-475-874#

Password: 7d7km4e9

To consider and act upon the following tentative agenda and such other matters as may be presented and deemed appropriate for discussion at this time.

Tentative agenda of this meeting also includes:

- I. Call to Order and Roll Call
- II. Approval of Agenda
- III. Public Comments – limited to 5 minutes per person including discussion
  1. Melissa Moran, Owner, Senior Helpers
- IV. Comments by Chairman
  1. Seniors Count – Jackson County
- V. Approval of Minutes
- VI. Discussion Items
- VII. Action Items
  1. PCSF 2025 Income Guidelines
  2. PCSF 2025 Service Guidelines
  3. PCSF 2025 Budget
- VIII. Financial Reports
  - A. Budget
    1. Budget Analysis Highlights
    2. Year to Date Profit & Loss Invoicing as a % of Budget Performance
    3. Current Month & Year to Date Invoicing vs Budget Comparison
    4. Service Type Summary Using Date of Service Expenses
    5. Monthly Date of Service Expense vs Budget Tracking
    6. # of New Households Added to Database per Month
    7. # of New Transportation Users per Month
    8. Service Projections – Using Date of Service Expenses
    9. Bank Balance on Hand Report
    10. Expenses by Vendor Summary
    11. Balance Sheet
  - B. Bank Activity
    1. Reconciliation Detail
    2. Reconciliation Summary
  - C. UMB P-Card Activity
    1. Reconciliation Detail
    2. Reconciliation Summary

D. Check / ACH / P-Card / Payroll Summary (Current Bills to be Paid)

IX. Reports

1. Statistical Report
2. Administrative Assistant Report
3. Senior Case Manager's Report
4. Executive Director's Report

X. Board Members/Unscheduled Comments

**XI. CLOSED SESSION -Pursuant to RSMo 610.021 (12) to discuss sealed bids and related documents as determined necessary by the Board.**

XII. Adjourn

\*\* The agenda for the meeting includes a vote to close this meeting pursuant to RSMo 610.021 (12) to discuss sealed bids and related documents and RSMo 610.021 (13) to discuss personnel issues and pursuant to RSMo 610.021 (1) to discuss legal action or contract specifications as determined necessary by the Board.

The news media may obtain copies of this notice by contacting:

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