

**Notice of Open Meeting
And Vote to Close Part of the Meeting**

Notice is hereby given that the Board of Platte County Senior Citizens Service Fund will conduct a meeting at 9:00 a.m. on Wednesday, September 27, 2023. An In Person and Virtual Univerge Blue Meet Video Conferencing platform is available for your convenience. To access the public meeting go to:

You've been invited to the following meeting. To log in, go to:

Meeting URL: https://www.meetuniverge.blue/361-223-365?pwd=aYulB7bRsNahy3EAqwJ9JQ9HmhFIP1ZhFyMNT2nkM_s

Optional Dial-In Number: +15717484021

PIN: 361-223-365#

Quick dial (mobile): +15717484021,,361-223-365#

Password: r86x43bx

To consider and act upon the following tentative agenda and such other matters as may be presented and deemed appropriate for discussion at this time.

Tentative agenda of this meeting also includes:

- I. Call to Order and Roll Call
- II. Approval of Agenda
- III. Public Comments – limited to 5 minutes per person including discussion
 - Todd Hess, Northland Shepherd’s Center
- IV. Comments by Chairman
- V. Approval of Minutes
- VI. Discussion Items
- VII. Action Items
 1. PCSF Database Strategy
 2. 2024 PCSF Service Guidelines
 3. PCSF Final 2024 Budget - Approve
 4. PCSF Direct Client Contact Registration Policy
- VIII. Financial Reports
 - A. Budget
 1. Budget Analysis Highlights
 2. Year to Date Profit & Loss Invoicing as a % of Budget Performance
 3. Current Month & Year to Date Invoicing vs Budget Comparison
 4. Service Type Summary Using Date of Service Expenses
 5. Monthly Date of Service Expense vs Budget Tracking
 6. # of New Households Added to Database per Month
 7. # of New Users of Transportation Service per Month
 8. Service Projections – Using Date of Service Expenses
 9. Bank Balance on Hand Report
 10. Expenses by Vendor Summary
 11. Balance Sheet
 - A. Bank Activity
 1. Reconciliation Detail
 2. Reconciliation Summary
 - B. UMB P-Card Activity
 3. Reconciliation Detail
 4. Reconciliation Summary
 - C. To be distributed at the board meeting
 1. Check / ACH / P-Card / Payroll Summary (Current Bills to be Paid)
- IX. Reports
 1. Statistical Report
 2. Administrative Assistant Report
 3. Senior Case Manager’s Report
 4. Executive Director’s Report
- X. Board Members/Unscheduled Comments
- XI. Adjourn

** The agenda for the meeting includes a vote to close this meeting pursuant to RSMo 610.021 (13) to discuss personnel issues and pursuant to RSMo 610.021 (1) to discuss legal action or contract specifications as determined necessary by the Board.

The news media may obtain copies of this notice by contacting:

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