

## Notice of Open Meeting And Vote to Close Part of the Meeting

Notice is hereby given that the Board of Platte County Senior Citizens Service Fund will conduct an In Person and Univerge Blue Meet Board meeting at 10:30 a.m. on Tuesday, March 31, 2026. An In Person and Virtual Univerge Blue Meet Video Conferencing platform is available for your convenience. To access the public meeting go to:

Meeting URL: <https://meeting.meetuniverge.blue/152-806-203?pwd=-fUMUZwwDnpKhbdcj37-kACSoMRO1yhBOJoXKAODboU>

Optional Dial-In Number: +15717484021

PIN: 152-806-203#

Quick dial (mobile): +15717484021,,152-806-203#

Password: b84m95au

To consider and act upon the following tentative agenda and such other matters as may be presented and deemed appropriate for discussion at this time.

Tentative agenda of this meeting also includes:

- I. Call to Order and Roll Call
- II. Approval of Agenda
- III. Public Comments – limited to 5 minutes per person including discussion
  1. Lovell Holloway, COO of GEST
- IV. Comments by Chair
- V. Approval of Minutes
- VI. Reports
  1. Executive Director’s Report
  2. Senior Case Manager’s Report
  3. Administrative Assistant Report
  4. Statistical Report
- VII. Committee Reports
  1. Finance Committee
  2. Grant Committee
  3. Personnel Committee
  4. Transportation Task Force Committee
  5. Program Committees
- VIII. Financial Reports
  - A. Budget
    1. Budget Analysis Highlights
    2. Year to Date Profit & Loss - Summary
    3. Year to Date Profit & Loss Report – Detail
    4. Monthly Service Type Summary Using Date of Service Expenses
    5. Monthly Date of Service Expense vs Budget Tracking
    6. # of New Households Added to Database per Month
    7. # of New Transportation Users per Month
    8. Bank Balance on Hand Report
    9. Expenses by Vendor Summary
    10. Balance Sheet
  - B. Bank Activity
    1. Reconciliation Summary
    2. Reconciliation Detail

- C. UMB P-Card Activity
  - 1. Reconciliation Summary
  - 2. Reconciliation Detail
  
- D. To be handed out at the board meeting
  - 1. Check / ACH / P-Card / Payroll Summary (Current Bills to be Paid)
  
- IX. Discussion Items
  - 1. PCSF Furniture – Execute Director desk & chairs
    - Dutch Crafters – U-shaped Desk w/Hutch
    - MVE – U-shaped Desk w/Hutch & 3 chairs – Executive Director’s office
    - QW Furniture – U-shaped Desk w/Hutch
  
- X. Action Items
  - 1. PCSF Contracts – Chair signs contracts in Open Session if needed
  - 2. PSSI Contract Extension
  
- XI. Board Members & Staff/Unscheduled Comments
  
- XII. **CLOSED SESSION** – Pursuant to RSMo 610.021 (1) to discuss legal action or contract specifications and RSMo 610.021 (13) to discuss personnel issues as determined necessary by the Board.
  
- XIII. Adjourn

\*\* The agenda for the meeting includes a vote to close this meeting pursuant to RSMo 610.021 (12) to discuss sealed bids and related documents and RSMo 610.021 (13) to discuss personnel issues and pursuant to RSMo 610.021 (1) to discuss legal action or contract specifications as determined necessary by the Board.

The news media may obtain copies of this notice by contacting:

Debra L. Gwin  
Platte County Senior Fund  
12200 N. Ambassador Dr., Ste. 206  
Kansas City, MO 64163  
(816) 270-2800