

## Notice of Open Meeting And Vote to Close Part of the Meeting

Notice is hereby given that the Board of Platte County Senior Citizens Service Fund will conduct an In Person and Univerge Blue Meet Board meeting at 9:00 a.m. on Wednesday, September 24, 2025. An In Person and Virtual Univerge Blue Meet Video Conferencing platform is available for your convenience. To access the public meeting go to:

Meeting URL: <https://meeting.meetuniverge.blue/473-480-843?pwd=GhaoWqQJmflzulkKh3amxLRImN1Tda-np31HRmuDLh0>

Optional Dial-In Number: +15717484021

PIN: 473-480-843#

Quick dial (mobile): +15717484021,,473-480-843#

Password: 49j95xce

To consider and act upon the following tentative agenda and such other matters as may be presented and deemed appropriate for discussion at this time.

Tentative agenda of this meeting also includes:

- I. Call to Order and Roll Call
- II. Approval of Agenda
- III. Public Comments – limited to 5 minutes per person including discussion
- IV. Comments by Chairman
- V. Approval of Minutes
- VI. Financial Reports
  - A. Budget
    - 1. Budget Analysis Highlights
    - 2. 2023 – 2025 Budget and Unassigned Surplus Overview
    - 3. Year to Date Profit & Loss Invoicing as a % of Budget Performance
    - 4. Current Month & Year to Date Invoicing vs Budget Comparison
    - 5. Service Type Summary Using Date of Service Expenses
    - 6. Monthly Date of Service Expense vs Budget Tracking
    - 7. # of New Households Added to Database per Month
    - 8. # of New Transportation Users per Month
    - 9. Service Projections – Using Date of Service Expenses
    - 10. Bank Balance on Hand Report
    - 11. Expenses by Vendor Summary
    - 12. Balance Sheet
  - B. Bank Activity
    - 1. Reconciliation Detail
    - 2. Reconciliation Summary
  - C. UMB P-Card Activity
    - 1. Reconciliation Detail
    - 2. Reconciliation Summary
  - D. To be handed out at the board meeting
    - 1. Check / ACH / P-Card / Payroll Summary (Current Bills to be Paid)

- VII. Reports
  - 1. Statistical Report
  - 2. Administrative Assistant Report
  - 3. Senior Case Manager's Report
  - 4. Executive Director's Report
  
- VIII. Discussion Items
  - 1. PCSF Ad Hoc Committee – updates
  - 2. PCSF Board suggestions for 2026 Budget
  
- IX. Action Items
  - 1. PCSF Contracts – Chair signs contracts in Open Session if needed
  - 2. PCSF Mission Statement
  - 3. PCSF 2026 Income Guidelines
  - 4. PCSF 2026 Service Guidelines
  - 5. PCSF 2026 Board Meeting Schedule
  - 6. PCSF 2026 Budget
  
- X. Board Members/Unscheduled Comments
  
- XI. **CLOSED SESSION** – Pursuant to RSMo 610.021 (13) to discuss personnel issues as determined necessary by the board.
  
- XII. Adjourn

**\*\*** The agenda for the meeting includes a vote to close this meeting pursuant to RSMo 610.021 (12) to discuss sealed bids and related documents and RSMo 610.021 (13) to discuss personnel issues and pursuant to RSMo 610.021 (1) to discuss legal action or contract specifications as determined necessary by the Board.

The news media may obtain copies of this notice by contacting:

Debra L. Gwin  
Platte County Senior Fund  
12200 N. Ambassador Dr., Ste. 206  
Kansas City, MO 64163  
(816) 270-2800